

VERULAM AMATEUR SWIMMING CLUB
(Affiliated to ASA East Region)
www.verulam-asc.org.uk

CHAIRPERSON

RESPONSIBLE TO : The elected officers of the Committee

SKILLS REQUIRED:

- Strong leadership skills
 - Excellent negotiation skills
 - Proven organisational skills
 - Good problem solving skills
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PURPOSE OF JOB:

To ensure the smooth and effective running of the Club by effective supervision, and to contribute to the development and standard of the Club.

MAIN DUTIES:

1. To make sure meetings are run well and effectively
2. To be the spokesperson for the club in formal pronouncements
3. Represent the club on formal occasions
4. To liaise closely with Club Committee and Welfare Officer
5. To follow and promote the ASA Child Protection Policy and equality Procedure

Time Commitment: Occasional daily involvement

Signature: Chairperson : _____ Date: _____

